ANNUAL QUALITY ASSURANCE REPORT (AQAR) 2013-2014

JANGIPUR COLLEGE

P.O.- JANGIPUR, DIST.- MURSHIDABAD, PIN.- 742213, W.B

NAAC Executive Commitee No. & Date :- March 31, 2007/170
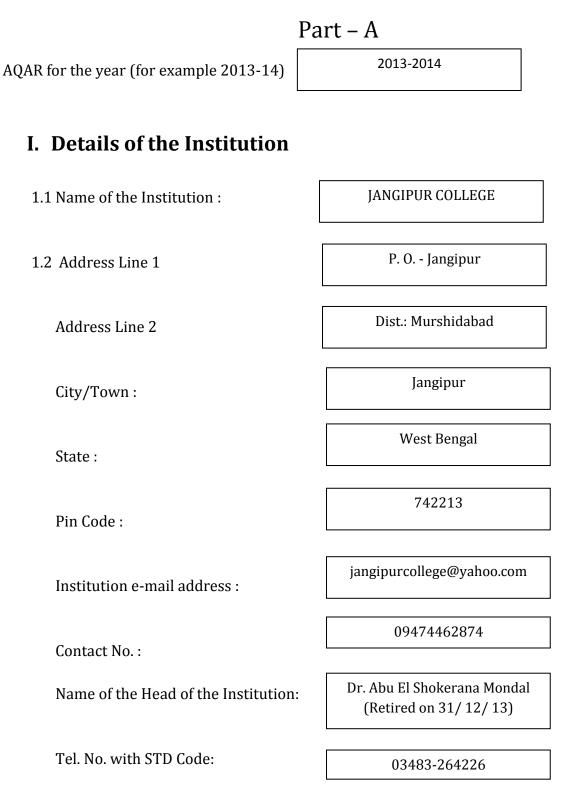
http://www.jangipurcollege.in

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year (for example 2013-14)

> 2013-2014

I. Details of the Institution

1.1 Name of the Institution :

> JANGIPUR COLLEGE

1.2 Address Line 1

> P. O. - Jangipur

Address Line 2

> Dist.: Murshidabad

City/Town :

> Jangipur

State :

> West Bengal

Pin Code :

> 742213

Institution e-mail address :

> jangipurcollege@yahoo.com

Contact No. :

> 09474462874

Name of the Head of the Institution:

> Dr. Abu El Shokerana Mondal (Retired on 31/ 12/ 13)

Tel. No. with STD Code:

> 03483-264226

Mobile :

<div style="border:1px solid">09474462874</div>

Name of the IQAC Co-ordinator:

<div style="border:1px solid">Basudeb Chakrabarti</div>

Mobile :

<div style="border:1px solid">9564039506</div>

IQAC e-mail address:

<div style="border:1px solid">jangipurcollegeiqac@gmail.com</div>

1.3 **NAAC Track ID** (For ex. MHCOGN 18879)   NOT APPLICABLE

OR

1.4 **NAAC Executive Committee No. & Date :**   March 31, 2007/170

(For Example EC/32/A&A/143 dated 3-5-2004
This EC no. is available in the right corner-bottom
Of your institution's Accreditation Certificate)

1.5 Website address :   www.jangipurcollege.in

Web-link of the AQAR :   No Separate Web Link

For ex. http:/www.ladykeanecollege.edu.in/ AQAR2012-13.doc

1.6 Accreditation Details :

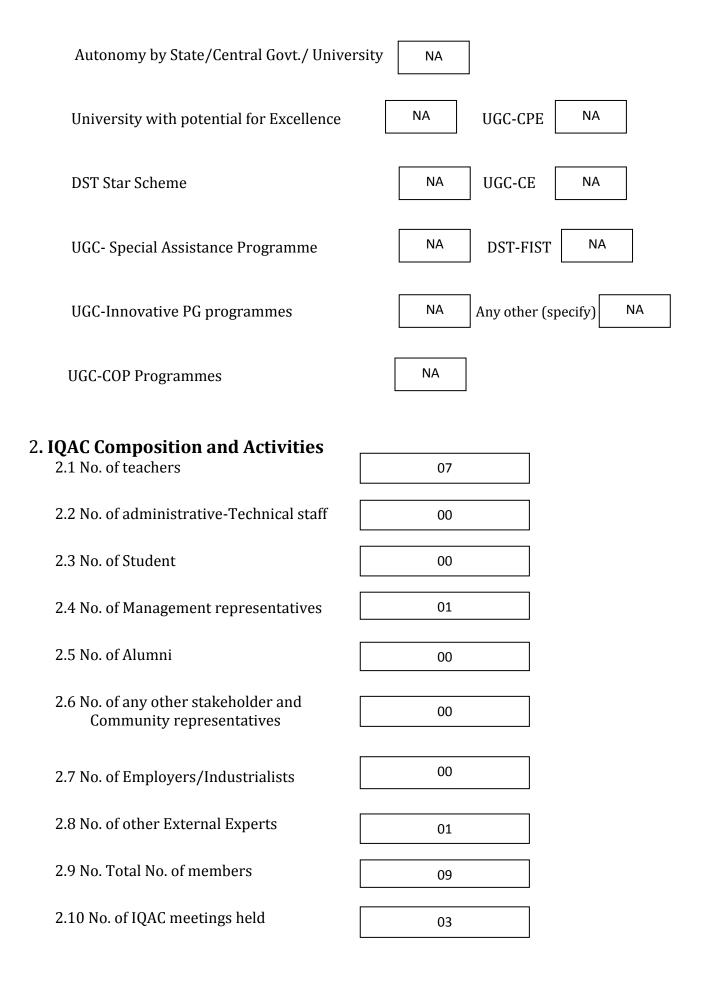| Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	NA (Institutional score 76.00)	March, 2007	Mar'07- Feb'12
2	2nd Cycle	-	-	-	-
3	3rd Cycle	-	-	-	-
4	4th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   03/ 05/ 2013

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

  i.   AQAR _____NA_____(DD/MM/YYYY)
  ii. AQAR _____NA_____(DD/MM/YYYY)
  iii. AQAR _____NA_____(DD/MM/YYYY)
  iv. AQAR _____NA_____(DD/MM/YYYY)

1.9 Institutional Status

University   State [√]   Central [ ]   Deemed [ ]   Private [ ]

Affiliated College   Yes [√]   No [ ]

Constituent College   Yes [ ]   No [√]

Autonomous Agency approved Institution   Yes [ ]   No [√]

(eg. AICT, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√]   Men [ ]   Women [ ]

                         Urban [√]   Rural [ ]   Tribal [ ]

Financial Status   Grant-in-aid [√]   UGC 2(f) [√]   UGC 12B [√]
                     Grant-in-aid + Self Financing [ ]   Totally Self-financing [ ]

1.10   Type of Faculty/Programme

Arts [√] Science [√] Commerce [√] law [ ] PEI (phys Edu) [ ]

TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [ ]

Others (Specify) [NIL]

1.11   Name of the Affiliating University (*for the Colleges*)   [UNIVERSITY OF KALYANI]

1.12   Special status conferred by Central/ State government- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt./ University   NA

University with potential for Excellence   NA   UGC-CPE   NA

DST Star Scheme   NA   UGC-CE   NA

UGC- Special Assistance Programme   NA   DST-FIST   NA

UGC-Innovative PG programmes   NA   Any other (specify)   NA

UGC-COP Programmes   NA

2. IQAC Composition and Activities

2.1 No. of teachers   07

2.2 No. of administrative-Technical staff   00

2.3 No. of Student   00

2.4 No. of Management representatives   01

2.5 No. of Alumni   00

2.6 No. of any other stakeholder and
     Community representatives   00

2.7 No. of Employers/Industrialists   00

2.8 No. of other External Experts   01

2.9 No. Total No. of members   09

2.10 No. of IQAC meetings held   03

2.11 No. of meetings with various stakeholders:　　　No. | 0 |　　Faculty | 0 |

　　　　Non-Teaching Staff students | 0 |　Alumni | 0 |　Others | 0 |

2.12　Has IQAC received and funding from UGC during the year?　Yes | √ |　No | |

　　　If yes, mention the amount | Rs. 3,00,000.00 |

2.13 Seminars and Conferences (Only quality related)

　　(i) No. of Seminars/Conferences/Workshops/Symposia organized by the IQAC

　　Total Nos. | 01 | International | 0 | National | 0 | State | 0 | Institution Level | 01 |

　　(ii) Themes | "WOMEN & PANCHAYATS" |

2.14 Significant Activities and contributions made by IQAC

> IQAC ensured that academic and administrative health of the college remained sound. Admission, teaching-learning process, examination, cultural activities and games & sports were the prime focus. Remedial classes and Entry-in-Services continued in this session as well albeit paucity of staff strength. One institutional seminar marked this session. Students of our college participated in Youth Parliament Competition and Quiz competition sponsored by Department of Parliamentary Affairs, Govt. of West Bengal (Presidency Level). Equal Opportunity Cell Organized Seminar on "WOMEN & PANCHAYATS". FIP of one teacher is continuing. National Science Day was observed on 28th Feb' 14 with Science exhibition, talks and quiz.

2.15 Plan of Action by IQAC/Outcome
　The plan of action chalked out by the IQAC in assistance with the Principal and various sub-committees like the Academic sub-committee, Purchase sub-committee, Library sub-committee etc. in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
One seminar was planned	Accomplished
Remedial Classes continued	Accomplished
Entry-in-Services continued	Accomplished
Youth Parliament and Quiz competition (Presidency Level)	Accomplished
Programme on National Science Day	Accomplished

Academic calendar: **Annexure II**

2.15 Whether the AQAR was placed in statutory body   Yes │ √ │   No │   │

Management │   │   Syndicate │   │   Any other body │ √ │

Provide the details of the action taken

AQAR is placed and approved in the 21st meeting of the GB dated 19/ 11/ 2015.

Part-B

Criterion – l

l. **Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of Programmes added during the year	Number of self-financing Programmes	Number of value added / Career Oriented Programmes
PhD	4	0	0	0
PG	0	0	0	0
UG	14	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	18	0	0	0

Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the curriculum: CBCS/Core/Elective option / Open option NOT APPLICABLE

(ii) Pattern of Programmes:

Pattern	Number of Programmes
Semester	0
Trimester	0
Annual	14

1.3 Feedback from stakeholders*   Alumni │   │   Parents │   │   Employers │   │   Students │ √ │
     (On all aspects)

Mode of feedback: Online │   │   Manual │ √ │   Co-operating Schools (for PEI) │   │

Analysis of the feedback in the Annexure: III

1.4   Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects

No

1.5   Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion –II

2. **Teaching, Learning and Evaluation**

2.1   Total No. of
 Permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
31	19	08	0	04

2.2 No. of permanent faculty with Ph.D.

13

2.3   No. faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate. Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	23	0	0	0	0	0	0	0	23

2.4 No. of Guest and Visiting faculty and Temporary faculty

16		0		03

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International	National Level	State Level
Attended	01	04	0
Presented Papers	04	20	06
Resource persons	0	0	0

2.6   Innovative processes adopted by the institution in Teaching and Learning:

Educational Tour, Field Surveys, Film version of print-texts included in the syllabi of certain subjects, Use of ICT or Computer Aided Methods in Teaching.

2.7 Total No. of actual teaching days
     during this academic year

167

2.8 Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

NIL

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of study/ Faculty/ Curriculum development Workshop

4	0	0

2.10 Average percentage of attendance of students

75%

2.11 Course / Programme wise distribution of pass percentage:

Title of the Programme	Total No. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. A. (Hons)	325	-	1.9	85.5	-	87.4
B. Sc. (Hons)	52	-	17.3	46.2	-	63.5
B. Com(Hons)	02	-	00	50	-	50
B. A. (Gen)	275	-	00	55.3	-	55.3
B. Sc. (Gen)	03	-	00	66.7	-	66.7
B. Com (Gen)	02	-	00	100	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning Processes:

IQAC, Principal and various sub-committees like the Academic Sub-committee, Examination Sub-committee, Library Sub-committee, Admission Sub-committee etc. emphasized use of teaching aids in class room and extensive use of library. IQAC encouraged the teaching faculty to provide ICT based study materials to the students. Remedial classes continued to endeavour to improve academic standard of reserved category weaker students. IQAC encouraged participation in Staff Training Courses, Summer/ Winter School.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	07
UGC- Faculty Improvement Programme	01
HRD Programmes	00
Orientation Programmes	01
Faculty exchange programme	02
Staff training conducted by the University	00
Staff training conducted by other institution	01
Summer / Winter Schools, Workshops, etc.	01
Others	00

2.14 Details of Administrative and Technical Staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of Permanent Positions filled during the Year	Number of Positions filled temporarily
Administrative Staff	21	13	0	11
Technical Staff	1	0	0	0

Criterion – III
3. Research Consultancy and Extension

3.1   Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> IQAC, Principal and relevant Sub-committees encouraged the faculty to attend/ present research papers in seminars and conferences, and go for research paper publications. Faculty were encouraged to attend Staff Training Programme & Summer/ Winter School. IQAC ensured that reference books were available in the college library. ICT support including NME project of BSNL were provided to the faculty. FIP of one teacher is continuing.

3.2   Details regarding major projects: **Not Applicable**

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	02	06	00
Non-Peer Review Journals	00	00	00
e-Journals	00	00	00
Conference Proceedings	00	07	00

3.5   Details on Impact factor of Publications:

Range [　]   Average [Total: 6.6]   h-index [　]   Nos. In SCOPUS [　]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major Projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary	-	-	-	-
Industry Sponsored	-	-	-	-
Projects Sponsored by the University/College	-	-	-	-
Students research Projects (Other than compulsory by the University)	-	-	-	-
Any other (Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. [01] Chapters in Edited Books [07]

ii) Without ISBN No. [01]

3.8 No. of University Departments receiving funds from

UGC-SAP [NA]   CAS [NA]   DST-FIST [NA]

DPE [NA]   DBT Scheme/funds [NA]

3.9 For Colleges   Autonomy [NA]   CPE [NA]   DBT Star Scheme [NA]

INSPIRE [NA]   CE [NA]   Any Other (Specify) [NA]

3.10 Revenue generated through consultancy [NA]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	NIL	NIL	NIL	NIL	01
Sponsoring agencies	NIL	NIL	NIL	NIL	Jangipur College

3.12 No. of faculty served as experts, chairpersons or resource persons [00]

3.13 No. of collaborations   International [NIL] National [NIL] Any Other [NIL]

3.14 No. of linkages created during this year [NIL]

3.15 Total budget for research for current year in lakh:

From Funding agency [NIL]   From Management of University/College [NIL]

Total [NIL]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NA
	Granted	NA
International	Applied	NA
	Granted	NA
Commercialised	Applied	NA
	Granted	NA

3.17 No. of research awards/recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
NIL	NIL	NIL	NIL	NIL	NIL	NIL

3.18 No. of faculty from the Institution   01
Who are Ph.D. guides
and students registered under them   04

3.19 No. Ph.D. awarded by faculty from the Institution   NA

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   NA   SRF   NA   Project Fellows   NA   Any Other   NA

3.21 No. of students Participated in NSS events :

University level   NIL   State level   NIL

National level   NIL   International level   NIL

3.22 No. of students Participated in NCC events:

University level   NIL   State level   NIL

National level   NIL   International level   NIL

3.23 No. of Awards won in NSS:

University level   NIL   State level   NIL

National level   NIL   International level   NIL

3.24 No. of Awards won in NCC:

University level   NIL   State level   NIL

National level   NIL   International level   NIL

3.25 No. of Extension activities organized

University forum | NIL | College forum | NIL |

NCC | NIL | NSS | 03 | Any Other | 03 (Educational tours) |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS activity –Tree Plantation, College Campus Cleanliness Programme, Republic Day Rally.
- Equal Opportunity Cell Organized Seminar on "Women and Panchayat"
- Participated in Youth Parliament Competition and Quiz competition sponsored by Department of Parliamentary Affairs, Govt. of West Bengal (Presidency Level).
- Educational tours conducted by Department of Zoology, Botany and Geography,
- Celebration of International Mother Tongue Day,
- Cultural Programme to observe R. N. Tagore's birthday,
- Teachers' Day celebration,
- Fresher's Welcome & Students' Fest.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.05 acre	NA	NA	NA
Class rooms	20	NIL	NA	20
Laboratories	06	00	NA	06
Seminar Halls	01	00	NA	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. In Lakhs)	-	-	UGC & College Fund	Rs. 4,14,678.00
Others	-	-	-	-

4.2 Computerization of administration and library

Computerization of administration and library is ongoing.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	47618	2864463.00	NIL	NIL	47618	2864463.00
Reference Books						
e-Books	80,000+	NIL	NIL	NIL	80,000+	NIL
Journals	NIL	NIL	NIL	NIL	NIL	NIL
e-Journals	3,800+	NIL	NIL	NIL	3,800+	NIL
Digital Database	NIL	NIL	NIL	NIL	NIL	NIL
CD & Video	23	20,00.00	NIL	NIL	23	20,00.00
Others (Specify)	NIL	NIL	NIL	NIL	NIL	NIL

4.4 Technology up gradation (Overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centre	Office	Departments	Others
Existing	30	00	16	16	04	03	22	01
Added	11	00	00	00	02	02	04	03
Total	41	00	16	16	06	05	26	04

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Newly purchased Laptops (with original OS) to be used as teaching aids and for knowledge up gradation and research activities were handed over to faculty members of the college. Sixteen browsing centres exist. Students have access to internet at the browsing centres of the college.

4.6 Amount spent on maintenance in lakhs :

   i) ICT

4.93

   ii) Campus Infrastructure and facilities

40.57

   iii) Equipments

4.15

   iv) Others

31.98

   Total:

81.63

Criterion – V

5. **Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC, Principal and various Sub-committees ensured that notices for such services – including scholarship related information and stipend – are displayed in notice boards and college website. Teachers took initiatives to inform students about the support services.

5.2 Efforts made by the institution for tracking the progression

Faculty members & HODs try to keep contact with the ex-students periodically.

5.3 (a) Total Number of student

UG	PG	Ph.D.	Others
4418	00	00	00

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men

No	%
2245	50.8

Women

No	%
2173	49.2

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2040	1024	12	833	00	3909	2282	1056	17	1063	00	4418

Demand ratio 2.27   Dropout: 16.3 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Entry-in-Service is continuing in this year. Third year honours students belonging to SC/ST/OBC/Minority of English, Bengali, History, Geography, Pol. Sc, Chemistry and Zoology Departments benefitted from this endeavour.

No. of students beneficiaries

35

5.5 No. of students qualified in these examinations

NET [NA]　　　SET/SLET [NA]　　　GATE [NA]　　CAT [NA]

IAS/IPS etc [NA]　　State PSC [NA]　　UPSC [NA]　　Others [NA]

5.6 Details of student counselling and career guidance

Not Applicable

No. of students benefitted　　[NIL]

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	NIL

5.8 Details of gender sensitization Programmes

Equal Opportunity Cell organised a Seminar on "Women and Panchayat" on 21/ 11/ 13.

5.9 Students Activities

5.9.1 No. of students participated in Sports, games and other events

State/University level [NIL]　　National level [NIL]　International level [NIL]

No. of students participated in cultural events

State/University level [21]　　National level [NIL]　International level [NIL]

5.9.2 No. of medals / awards won by students in Sports, games and other events

Sports : State/University level | NIL | National level | NIL | International level | NIL |

Cultural: State/University level | 02 | National level | NIL | International level | NIL |

5.10 Scholarships and Financial Support

	Number of Student	Amount
Financial Support from institution	590	35500.00
Financial support from government	2243	4573500.00
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	NIL	NIL

5.11 Student organised / initiatives

Fairs   : State/University level | NIL | National level | NIL | International level | NIL |

Exhibition : State/University level | NIL | National level | NIL | International level | NIL |

5.12 No. of social initiatives undertaken by the students | 03 |

5.13 Major grievances of students (if any) redressed: NIL

Criterion - VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To serve as an ideal educational institution imparting quality education for all.

Mission: To offer innovative and socially relevant skills to our students. Also we take care to empower our female students and cater to the diverse needs of SC, ST, OBC & Minority Students.

6.2 Does the Institution has a management Information system

No. But the IQAC ensures that information related to various institutional aspects are maintained and made available to the stake holders. The website of the college is updated as and when required.

6.3 Quality improvement strategies adopted by the institution for each of following:

6.3.1 Curriculum Development

Since the college has four (4) UG BOS members in the University of Kalyani, syllabi of subjects including Zoology, History, Communicative English & Environmental Studies are developed in consultation with related teachers.

6.3.2 Teaching and Learning

Remedial Classes benefitted SC/ST/OBC/Minority Students of English, Bengali, History, Geography, Political Sc. , Chemistry and Zoology.

Departments conduct tests periodically in accordance with the directives of the affiliating University. Project works are assigned to the students. Field surveys and educational tours are conducted as and when required. Departments maintained two wall magazines on relevant topics this session as well.

6.3.3 Examination and Evaluation

Departments conduct tests periodically in accordance with the directives of the affiliating University.

6.3.4 Research and Development

Teachers are encouraged to do MRP, attend/present papers in seminars and conferences and go for research paper publications. One teacher of the college is having four research fellows presently. Some teachers are pursuing their Ph.Ds as well. One teacher is doing Ph. D. under FIP scheme.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The library has substantial amount of books. INFLIBNET's subscription has been renewed. NME Scheme of Broad band Services are running. DVDs and CDs are possessed by some departments and films based on texts of syllabi are shown. Thirteen new laptops have been provided to the teachers primarily to be used as teaching aids. Teachers also use PPT and web based study materials in class room teaching. There are browsing centres in the college to aid the students.

6.3.6 Human Resource Management

Teachers Council organised recreation programmes including staff picnic.
The co-operative society provides financial support to the staff as and when required.

6.3.7 Faculty and Staff recruitment

The college is not empowered to recruit staff in vacancies against substantive posts. However casual appointments are periodically made to meet with the academic and administrative requirements.

6.3.9 Admission of Students

As per guidelines of the affiliating University admission is conducted by the Admission Sub-committee. The staff of the college assist to smoothly conduct admission. Fee structures for admission and other norms are displayed on the college notice board as well as the college website.

6.4 Welfare schemes for

Teaching	Co-operative & free-ship for wards
Non teaching	Co-operative & free-ship for wards
Student	Exemption of payable tuition fees & other scholarships of govt. and non-govt. organizations.

6.5 Total corpus fund generated

College Fund: Rs. 26335.00
Co-operative Fund: Rs. 44041.00

6.6 Whether annual financial audit has been done   Yes [ ]   No [√]

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	No	No	No	No

6.8 Does the University / Autonomous College declares results within 30 days?

For UG Programmes   Yes [ ]   No [√]

For PG Programmes   Yes [ ]   No [√]

6.9 What efforts are made by the University / Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

> This session the alumni association did not have any noteworthy activity.

6.12 Activities and support from the Parent – Teacher Association   Not Applicable

6.13 Development Programmes for support staff   Not Applicable

6.14 Initiatives taken by the institution to make the campus eco-friendly

> NSS did plantation of plants in the campus. The college undertook maintenance of the sewerage system of the campus regularly. NSS also cleaned the college campus. The college campus has already been made plastic free.

Criterion – VII
7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> a) Promotion of research activity of the faculty
> b) The staff associated with Remedial Classes & Entry in Service Cell decided to give voluntary service. The accumulated payable amount would be used to purchase book for library.
> c) Sensitization programmes are conducted by the NSS and Equal Opportunity Cell.
> d) Students' Health Home Scheme has been availed
> e) Annual Sports Meet and Swimming Competition were organized by the Students' Union

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> a) Admission to first year for B.A, B Sc and B.Com. students were successfully conducted
> b) National Science Day was observed on 28th Feb' 14 with Science exhibition, talks and quiz.
> c) Remedial and Entry-in-Services continued to function
> d) One institutional seminar was organized
> e) Faculty members participated in seminars and workshops
> f) Departmental wall magazines were published.

7.3 Give two Best Practices of the institution *(Please see the format in the NAAC Self-study Manuals)*

> Equal Opportunity Cell organized a seminar on "Women and Panchayat"
> Entry – into – Services cell functioned well

Annexure: IV & V

7.4 Contribution to environmental awareness / Protection

> a) Awareness campaigns are done by NSS and Equal Opportunity Cell
>
> b) Plantation is done by NSS to observe important socially relevant events
>
> c) Banners, hoardings and posters are displayed to sensitize all.

7.5 Whether environmental audit was conducted?   Yes [ ]   No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> S - Enthusiastic and collective effort to accomplish target-oriented assignments
> W - Staff recruitment, no new books are purchased for Library, expansion of Entry in
>   Service Cell & Remedial Cell could not be achieved because of zero recruitment.
> O - Motivated and resourceful staff strength
> T - Political intervention in administrative and academic affairs

8. Plans of institution for next year

> The institution wishes to expand activities of Entry in Service Cell for SC, ST, OBC and Minority students and also make Remedial Classes for SC, ST, OBC and Minority students more inclusive despite paucity of staff and the obvious limitations of being located in a semi-urban locale with a majority population of first-generation learners. Publication of Faculty members must also be increased. Number of sensitization programme and seminars should increase.

Name: BASUDEB CHAKRABARTI   Name: DR. NABA KUMAR GHOSH

Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC

_____ *** _____

CAS   -   Career Advanced Scheme

CAT   –   Common Admission Test

CBCS   –   Choice Based Credit System

CE   –   Centre for Excellence

COP   –   Career Oriented Programme

CPE   -   College with Potential for Excellence

DPE   -   Department with Potential for Excellence

GATE   –   Graduate Aptitude Test

NET   –   National Eligibility Test

PEI   –   Physical Education Institution

SAP   –   Special Assistance Programme

SF   -   Self Financing

SLET   –   State Level Eligibility Test

TEI   –   Teacher Education Institution

UPE   –   University with Potential Excellence

UPSC   –   Union Public Service Commission

----------------**************---------------------

JANGIPUR COLLEGE

(Govt. Sponsored)

(NAAC Accredited)

P.O.-Jangipur, Dist.-Murshidabad, Pin-742213

Annexure –II

ACADEMIC CALENDAR

2013-2014

(With Important Days and Holidays)

All dates are tentative and are subject to alteration as per affiliating university's programme schedule and local requirements

1st July, 2013 (Mon)	Academic Year 2013-14 Begins
10th July, 2013 (Wed)	Ratha Jatra (Holiday)
1st Aug, 2013(Thurs)	College Foundation Day (Holiday)\
9th Aug, 2013 (Fri)	Id-ul-Fitr (Holidays)
15th Aug, 2013 (Thurs)	Independence Day (Holiday)
28th Aug, 2013 (Wed)	Janmashtami (Holidays)
5th Sept, 2013 (Thurs)	Teacher's Day
8th Sept. 2013, (Sun)	International Literacy day
17th Sept, 2013 (Tues)	Biswakarma Puja (Holiday)
24th Sept, 2013 (Tues)	NSS Day
2nd Oct, 2013 (Wed)	Gandhi Birthday (Holiday)
4th Oct, 2013 (Fri)	Mahalaya (Holiday)
10th Oct, 2013 (Thurs) – 7th Nov, 2013 (Thurs)	Puja Holiday (including)
	Id-Ud-Zoha, Laxmi Puja,
	University Foundation Day,
	Kali Puja and Bhartridwitia
11th Nov, 2013 (Mon)	Jagadhatri Puja (Holiday)
14th Nov, 2013 (Thus)	Muharram (Holiday)
17th Nov, 2013 (Sun)	Gurunanak's Birthday (Holiday)
November 2013	Midterm Examination

2nd / 3rd Week of December, 2013	Annual Sport
10th Dec, 2013 (Tue)	Human Right Day
20th Dec, 2013(Fri) (Subject to Change)	Annual College Social
25th Dec, 2013 (Wed)	Christmas
1st Jan, 2014 (Wed)	New Year's Day
13th Jan, 2014 (Mon)	Id Miladun Nabi (Holiday)
23rd Jan, 2014 (Thurs)	Netaji's Birthday (Holiday)
26th Jan, 2014 (Sun)	Republic Day (Holiday)
4th Feb, 2014 (Tues)- 5th Feb, 2014 (Wed)	Saraswati Puja (Holiday)
1st week of February, 2014	Test Examination 3rd Year
21st February, 2014 (Fri)	International Mother Language Day
27th Feb, 2014 (Thurs)	Shibratri (Holiday)
1st week March, 2014	Test Examination 2nd Year
8th March, 2014 (Sat)	Women's Day
16th March, 2014 (Sun) – 17th March, 2014 (Mon)	Doljatra (Holiday)
18th March, 2014 (Tuesday)	3rd Yr Examination Begins
Last week of March, 2014	Test Examination 1st Year
14th April,2014 (Mon)- 15th April, 2014 (Tues)	Ambedkar's Birthday, Bengali New Year Day (Holiday)
29th April (Tuesday)	2nd Yr Examination Begins
1st May, 2014 (Thurs)	May Day (Holiday)
9th May, 2014 (Fri)	Rabindrajayanti (Holiday)
16th May, 2014	Summer Recess Begins
24th June (Tuesday)	1st Yr Examination Begins
05 Days	Principal Discretion

JANGIPUR COLLEGE

(Govt. Sponsored)

(NAAC Accredited)

P.O.-Jangipur, Dist.-Murshidabad, Pin-742213

Annexure – III

Students' Feedback Analysis

Session: 2013 – 14

Drawbacks	Need more classrooms, lack of faculty members in almost departments(particularly in English, Mathematics, Botany and commerce departments), insufficient guest lecturers and poor standard of teaching of guest lecturers in most cases, need renovation of canteen totally & very poor services of canteen, lack of sufficient sports materials and communication from home to college and vice-versa is very problematic. Library facilities need to be more dynamic. College library is required to be updated. Accessing INFLIBNET at home after college hours is a problem for most of the students as they live in remote villages.
Positive	Workloads undertaken by the permanent faculty members particularly by the single permanent faculty member are extremely praiseworthy. Completion of syllabus is made in due time. Some teachers have taken extra classes for the benefit of students. Departmental library is very useful. Most teachers are available after scheduled classes, if necessary. College provides First-aid, if necessary. Activity of NSS of the college unit for cleanliness of the campus is exemplary. Discipline in college hostel is properly maintained. Recreational facilities are outstanding. Practical work of each department is satisfactory. Departmental library is helpful. INFLIBNET facility is extremely beneficial. Evaluation is good.

Comment & Evaluation: Grievances by the students seem justified and solutions to these

issues would be taken up in the next academic session.

JANGIPUR COLLEGE

(Govt. Sponsored)
(NAAC Accredited)
P.O.-Jangipur, Dist.-Murshidabad, Pin-742213

Annexure – IV

BEST PRACTICE: I

Title: Seminar on Women and Panchayat; Date: 21/11/2013

Goal:

The primary objective of the programme was to sensitize the girl students about the importance of their political participation in rural decision making bodies. Particularly the goals and objectives are fourfold:

1. To develop the ability among the girl students to identify at least three advantages and three disadvantages of being an active participant in rural Panchayat
2. To understand the importance of women's' participation in decision making bodies.
3. To give practical knowledge about the norms of good governance in rural Panchayat.
4. To develop the ability to comment and to give constructive feedbacks to facilitator.

Context:

A Panchayat, in the traditional sense, is a body of 5 elders of the village who help to resolve conflict amongst the villagers. In pre-independence India, legal provisions made it difficult for women to participate actively in politics. For instance, the Bombay Village Panchayat Act, 1920 stipulated that no female could become an elected member. In the light of these historical circumstances, one can quite categorically say that the 73rd Amendment Act, 1992, mandating reservation in at least 1/3rd of the seats of all Panchayat Councils and 1/3rd of the Pradhan (head of the Panchayat) positions for women, was a landmark for women's political empowerment. In addition, Bihar became the 1st state to reserve 50% of seats for women with Madhya Pradesh, Chhattisgarh, and Rajasthan & Himachal Pradesh following suit. Numerically today India can actually boast that there are more elected women representatives (EWRs) in India than the rest of the world put together. Keeping this luminous background in mind, the Equal Opportunity Cell (EOC) in Jangipur College organized a sensitization and awareness campaign on women's political participation campaign so that they act proudly as an important stakeholder of democracy rather than proxy women.

Practice:

This campaign tried to impart knowledge about the importance of women's participation in grass root democracy, the probable hurdles toward participation and also the way outs to overcome those hurdles. The facilitators arranged power point presentation, flow charts, role plays and other activities to analyze the issue rather than lectures held by the seminar leaders. This atmosphere helped them to construct a good argument for their preference. The cell approached two elected women Panchayat members to act as a facilitator along with college teachers. Their participation and valuable inputs made the campaign more meaningful. There was no registration fee for the students and the teachers took part without any remuneration and without hampering their and

normal duties. It would have been better if we could arrange a road show on the subject but keeping the security issue in mind we rejected the idea.

Evidence of Success:

The overall reaction of the students was encouraging for the cell. This campaign was second of the series organized by Equal Opportunity Cell and the students showed their interest for further proceedings. The campaign helped them to understand the basics of Panchayat and the importance of participatory democracy. They got some idea on ongoing government programmes that certainly increased their consciousness level about political participation of women.

Problems Encountered and Resources Required:

The participants were reluctant to come forward particularly in case of role play. They were hesitating to express their own feelings. There was language problem also. They were unable to talk properly even in their mother tongue. Funding remained a concern for this project.

Contact Details:

Name of the Teacher –in –Charge: Dr Naba Kumar Ghosh
Name of the institution: Jangipur College
City: Jangipur
Pin code: 742213
Accredited status: B+ Status after NAAC visit in 2007.
Work phone: 03483-264226
Website: www.jangipurcollege.in
Mobile: +91 9474462874
Fax: Not Applicable
E-mail: jangipurcollege@yahoo.com

JANGIPUR COLLEGE

(Govt. Sponsored)
(NAAC Accredited)
P.O.-Jangipur, Dist.-Murshidabad, Pin-742213

Annexure – V

BEST PRACTICE: II

Title: Entry in Services; Year: 2013-2014

Goal:

 The goal of this programme is to instil self-esteem and competence in the mind-set of the non-creamy layered students of the institution. Jangipur-subdivision in the district of Murshidabad, West Bengal where Jangipur College is located, happens to inhabit a vast section of SC/ST/OBC and Muslim population. Parents of such students are mostly day-labours or *bidi* workers. Entry in Service Cell in Jangipur College endeavours to uplift the morale and level of competence of the wards of such parents by making them aware about the various career opportunities that await them after the completion of their under graduate degree courses.

The Context:

Given that the scenario of employment opportunities in the country is still bleak, the most crucial question that a non-creamy layered student encounters during the final years of his/her under graduate studies is what to do next! He/she almost always being a first generation learner as well the gloom of being unemployed looms larger for him/her. Keeping this context in mind, Entry in Service Cell of Jangipur College tries primarily to enhance the student's capacity building acumen. He/she receives inputs to develop skills that would make him/her negotiate the job market with relatively higher degree of confidence and competence.

The Practice:

Entry in Service Cell in Jangipur College is peopled with extremely dedicated, compassionate and well-informed faculty. Since the college is situated in a semi-urban locale with a relatively higher percentage of illiterate or semi-literate parents, the most obvious impediment is make their wards realize the worth of taking a training for jobs along with on-going syllabi oriented formal mode of under graduate studies. Lack of exposure to the outer world deters the student from diversifying his/her perspective about the job-world. Where the most basic means and amenities of living are unavailable, it seems, initially at least, to be a wastage of time and energy for most of the non-creamy layered students to undergo a training course on top of the scheduled classes that under graduate curriculum entails. Such students consider it more profitable to rush back home at the earliest opportunity where they would assist their parents in tilting or in *bidi-binding*. In order to

mitigate this problem Entry in Service Cell has made the training classes flexible: teachers take such classes when both they and their students are free often during college hours. Once the students start doing these classes, gradually they realize how beneficial these classes are and then on student attendance percentage and interest in the courses offered increases. However, a significant impediment still remains on the part of the students and that is the utter lack of basic knowledge in handling computers/internet. Teachers do their best to instil a minimum degree of expertise in handling computers on their students but one has to admit that more often than not such efforts do not yield noteworthy results. Communicative English is another such area which still requires attention. Finally, given the paucity of faculty strength in Jangipur College, lack of human resource often becomes a serious deterrent in a more effective running of the Entry in Service Cell in Jangipur College.

Evidence of Success:

If success is to be measured in terms of quantitative data, Entry in Service Cell, Jangipur College is yet to yield any result worth mentioning. As of now the Cell is doing its best to design/modify/upgrade itself in terms of formulating its resources that would suit best the non-creamy layered, extremely poverty stricken, computer illiterate, first generation learners. The faculty does a voluntary service simply out of love, compassion and concern for its students. Qualitatively, however, the Cell can boast of having been able to instil in its students a relatively higher degree of confidence and competence level which would enable them to give the job-market at least a try rather than joining the ancestral profession of fishing or tilting or in *bidi-binding.*

Problems Encountered and Resources Required:

Computer illiteracy, deep rooted fear of failure in competing in the job-market, lack of any ability to communicate in English and the like are the prime problems that the non-creamy layered students presently have. To help overcome these impediments is the most significant challenge that Entry in Service Cell is presently encountering. The remote location of the college does not help either in obtaining experts to teach specialized areas of learning. Moreover there is a severe dearth of permanent faculty members in various departments which can hardly be compensated with Guest Lecturers.

Contact Details:-

Name of the Teacher –in –Charge: Dr Naba Kumar Ghosh
Name of the Institution: Jangipur College
City: Jangipur
Pin code: 742213
Accredited Status: B+ Status after NAAC visit in 2007.
Work Phone: 03483-264226
Website: www.jangipurcollege.in
Mobile: +91 9474462874
Fax: Not Applicable
E-mail: jangipurcollege@yahoo.com