



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

Jangipur College

- Name of the Head of the institution **Dr. Naba Kumar Ghosh**
- Designation **Teacher-in-Charge**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **7980110857**
- Mobile No: **9474462874**
- Registered e-mail **jangipurcollege@yahoo.com**
- Alternate e-mail **naba1968@gmail.com**
- Address **Jangipur College, P.O.- Jangipur,
Dist.- Murshidabad, West Bengal,
Pin.- 742213**
- City/Town **Jangipur**
- State/UT **West Bengal**
- Pin Code **742213**

2. Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **University of Kalyani**
- Name of the IQAC Coordinator **Dr. Bikash Kumar Panda**
- Phone No. **7980110857**
- Alternate phone No. **9083458898**
- Mobile **9474462874**
- IQAC e-mail address **jangipurcollege1950iqac@gmail.com**
- Alternate e-mail address **panda_bikas@rediffmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

https://www.jangipurcollege.in/working_folder/DOWNLOAD-D-21-4-64CFAFE177882.pdf

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://www.jangipurcollege.in/working_folder/ACADEMIC CALENDAR 20 20-21.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	76.00	2007	31/03/2007	29/02/2012
Cycle 2	B++	2.84	2016	02/12/2016	01/12/2021

6. Date of Establishment of IQAC

03/05/2013

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	Nil	Nil	Nil	0

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of

[View File](#)

IQAC

9.No. of IQAC meetings held during the year 03

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Students' Academic Support: Effective online classes using ppts, soft copies of texts and handouts and supplementary study materials.

2. Webinars (National Level), Workshops and Extension Lectures: In order to diversify our endeavour towards imparting value based e-education in the lockdown period, the Department of Bengali and History organized a national level webinar of 5 days' duration (16.07.20 - 20.07.20) entitled: "Prasanga Rabindranath", the Departments of Zoology and Chemistry jointly organized 01 day's national level webinar (28.07.20) entitled: "Modern Era of Scientific Research and Medical Ethics to Combat Corona Pandemic", The Deptt. of History along with Sripat Singh College, Murshidabad hosted a 7-Days' International webinar: "Revisiting History of India and Beyond" from 02.09.20-08.09.20. Women's Cell organized 1-Day's Webinar: "Choose to Challenge Inequity in Leadership of Women in a Covid-19 World and 8.03. 21 and the Deptt. of Philosophy organized a webinar: "Modern Indian Philosophical Thinkers" (22 and 23.06.21). The Department of English organized 02 Extension Lectures on 20.09.20 and 27.06.21 delivered by renowned academicians of the state on topics chosen from the CBCS Syllabus. The Deptt. of History in collaboration with Sripat Singh College, Murshidabad hosted 3 Workshops for teaching staff on various aspects ranging from online evaluation system to tourism in India on 01.04.21, 15.05.21 and 10.06.21. 3.The NSS of the college undertook "Covid Awareness Programme" in the locality of the college on 24.09.20 and followed

it up with a free Face Mask Distribution Programme on 05.10.20. The NCC of the college besides celebrating Independence Day, Republic Day, Netaji Subhas Chandra Bose's Birthday also observed World Yoga Day on 21.05.21 involving 55 Cadets and undertook Puneet Sagar Abhiyan involving 56 Cadets on 05.06.21. 4. The IQAC was instrumental in promoting a few online cultural activities as well. Consequently, the Department of Botany, for instance, celebrated Teachers' Day (05.09.20) and the Department of Zoology organized a Freshers' Welcome on 15.12.20. 5. Career Advancement of 07 teachers was successfully accomplished. 21 SACT Teachers were appointed. 01 whole-time teacher in Chemistry was also appointed.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Continuation of online classes using ppts, soft copies of texts, handouts and study materials.	Accomplished
Outreach Programmes of NSS: Covid Awareness Programme & Free Face Mask Distribution Programme	Accomplished
Green Audit	Not Accomplished. Since the college campus remained closed, Green Audit could not be initiated.
Introduction of NCC	Accomplished.
CAS of 07 teachers, appointment of 21 SACT Teachers and 01 whole-time teacher	Accomplished
5 Days' National Level Webinar: Prasanga Rabindranath (Contextualizing Rabindranath)	Accomplished
National Level Webinar: Modern Era of Scientific Research and Medical Ethics to Combat Corona Pandemic	Accomplished
7 Days' International Webinar: Revisiting History of India and Beyond	Accomplished

Webinar-cum-Sensitization Programme: Choose to Challenge Inequity in Leadership of Women in a Covid-19 World	Accomplished
State Level Training Workshop for Teachers: Online Evaluation System	Accomplished
State Level Training Workshop for Teachers: History of Bangladesh from Liberation to the Present Day	Accomplished
State Level Training Workshop for Teachers: Tourism in India	Accomplished
National Level Webinar: Modern Indian Philosophical Thinkers	Accomplished

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body of Jangipur College	12/09/2023

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

1.Name of the Institution	Jangipur College
• Name of the Head of the institution	Dr. Naba Kumar Ghosh
• Designation	Teacher-in-Charge
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• if yes, whether it is uploaded in the Institutional website Web link:	https://www.jangipurcollege.in/working_folder/ACADEMIC_CALENDAR_2020-21.pdf				
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• Upload latest notification of formation of IQAC			View File		

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<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
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11.Significant contributions made by IQAC during the current year (maximum five bullets)		
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13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Body of Jangipur College	12/09/2023
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-2021	30/01/2022
15. Multidisciplinary / interdisciplinary	
<p>The institution is presently following the Choice Based Credit System (CBCS) methodology in its curricula as endorsed by the affiliating university and the state government. And introduction or preparedness for NEP 2020 for affiliated institutions is literally not there as of now. Hence the offer of Multidisciplinary/Interdisciplinary courses in our college are restricted to Ability Enhancement Compulsory Courses (AECC) which</p>	

include environmental education and project works and Language Core Courses (LCC) which inculcate value-added education.

16.Academic bank of credits (ABC):

The institution is yet to receive any guidelines from its affiliating university regarding Academic Bank of Credits.

17.Skill development:

Since the college is yet to take up NEP 2020 and is presently following the CBCS mode, only those Skill development courses are followed which feature in the CBCS curricula. The institution presently offers 15 Honours courses and 02 Programme Courses and all of these courses have specific syllabi on Skill Enhancement Courses (SEC) which are taken up to enhance the soft skills of the students. Also since this academic session is much affected by the nation-wide lockdown, the institution hardly had any scope of introducing training-based skill enhancement courses. However, value-based education was chiefly imparted through the Language Core Courses (LCC) which include literary texts that inculcate positivity and develop humanistic and ethical values. The institution also tried to instill values of truthfulness, conduct, peace and love through its outreach/extension activities like the 5 days' National Level Webinar on the relevance of Rabindranath Tagore in our times which besides being of academic interest also catered to the dissemination of humanistic ideals. The Women's Cell through its interactive event to observe the Women's Day focused on gender neutrality and women in leadership in these Covid-19 times. The NSS of the college too organized sensitization programmes on Covid-19 which involved group activities inspiring righteous conduct.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Presently there are no online courses related to integration of Indian Knowledge system. However, the college caters to Indian language and culture through the CBCS system of education particularly in subjects like English, Bengali, History, Political Science and the like and the same are taught online because of the ongoing pandemic. Teaching is usually done using both English and vernacular (except English, Bengali, Sanskrit and Arabic). All question papers are set both in English and vernacular. The college has Bengali and Sanskrit in Honours and Programme Courses and Arabic is taught through Programme Course only. Since NEP 2020 is yet to be introduced, 'specific good

practices' in this regard are yet to be conceived and implemented.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome based education is yet to be implemented in our college since NEP 2020 has not been introduced. The college is still following the CBCS mode of education which in its way does include Programme and Course Outcomes.

20.Distance education/online education:

Presently, no vocational courses are taught through ODL mode in the institution. However, the IQAC encourages extensive use of ICT in teaching and learning activities. Due to the ongoing pandemic, the CBCS syllabi are taught using online platforms. The college has ODL (affiliated to the University of Kalyani, Nadia, West Bengal) in English, Bengali, Education and History and teaching and learning in these subjects are conducted during the pandemic period in online mode.

Extended Profile

1.Programme

1.1

673

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

6132

Number of students during the year

File Description	Documents
Data Template	View File

2.2

1786

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File
2.3	856
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	42
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	49
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	31
Total number of Classrooms and Seminar halls	
4.2	129.57
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	172
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated under the University of Kalyani and follows the curriculum under CBCS since 2018-19, as laid down in the University guidelines. The pandemic compelled a revising of curricular planning as the dates of the end semester examinations got rescheduled.

Curriculum planning:

1. At the beginning of the academic session, the departments decided in the academic sub-committee meeting that emphasis will be placed on reaching a balance between the demands of first generation and advanced learners. The adoption of online mode of teaching-learning posed a challenge for involving the students not accustomed with the e-mode and also the pressure of online learning. Hence, the curriculum planning became more audio-visual based to arouse the interest of students.

2. Students' access to information was ensured through class/subject-based whatsapp groups in which aspects like class timings, syllabus allotment to teachers and the like were posted. A space was devised in the website of the college in which e-texts, study materials etc. were uploaded.

Implementation:

1. To ensure an effective two-way learning process, the lesson plans laid emphasis on students' participation, webinars, extension lectures etc.

2. Departmental meetings were conducted to review the academic status and also for seeking feedback from students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.jangipurcollege.in/working_folder/AdditionalInformationfor20-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous

Internal Evaluation (CIE)

At the beginning of every year academic calendar is prepared by the academic sub-committee in consonance with the guidelines laid down by the affiliating university. It provides tentative dates for the commencement of internal examinations, and end-term evaluation related details. IQAC and the departments conducted meetings to distribute workload related to fulfilment of the objectives of the CBCS syllabus. After the completion of syllabus the departments take up Continuous Internal Evaluation procedures. The CIE are prepared and conducted in accordance with the guidelines of the affiliating university and the same are communicated to the students through notifications in the college website and also through the whatsapp groups of the students well in advance. Because of the pandemic the institution followed short viva-voce tests, projects etc. as CIE. Students were informed regarding their scope of improvement on the e-platform itself.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://www.jangipurcollege.in/working_folder/ACADEMIC_CALENDAR_2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

31

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Working within the guidelines of the CBCS syllabus prescribed by the university of Kalyani, teachers and students interact to make the curriculum relevant to larger social life. Subjects relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability include Bengali, English, Arabic, Political Science, History, Philosophy, Economics and Environmental Science. Different departments of the college as well as the NSS and the Women's Cell sensitize the student community as well as the faculty regarding these areas. Outreach activities of the institution include the webinar of 5 days entitled 'Prosongo Rabindranath' involving more than 250 participants, disseminating the cross-cutting issues like gender, human values and environment. The extension activity of the Women's Cell focusing on 'Women in Leadership in a COVID-19 World' focused specifically on gender equality and sustainability. Goes without saying, such outreach and extension activities include within its ambit the curriculum of CBCS and the beyond with equal emphasis.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

09

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

266

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.jangipurcollege.in/working_folder/ReportonFeedbacksReceived_2020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3962

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1656

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The session was hit by Covid-19 pandemic situation. It was cumbersome on the part of the administration/teachers and also on the part of the students. At the very outset of the academic year strategies were designed for the online classes which would help the students and the teachers in their teaching-learning and evaluation process. In an Academic Sub-committee meeting decisions were taken under the aegis of IQAC to form class-wise whatsapp group of students. At the beginning of each online class, the teachers instructed the students regarding the use of technology to the best of their abilities. The administration encouraged the use of notifications on the online domain.

During this academic session it took longer time to identify the advanced and slow learners. Lack of gadgets and efficient network/internet connection were the main obstacles in the process. Still the teachers had put maximum efforts to find out the slow and advanced learners by encouraging interaction during the online classes. PPTs were used extensively so that slow learners could pick up the lessons better. Advanced learners were encouraged to participate in webinars, /extension lectures during this year. Study materials and soft copies of the texts were provided in the whatsapp groups and were also uploaded in the college website. These were done so that the students face no loss in their education.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
6132	42

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college at the beginning of each session defines and explains the course objectives, programmes and outcomes of the courses which enables the students to have a broad outline of the courses and their scopes. In this academic year, this was done by the respective subject teachers on an online mode prior to embarking upon syllabus oriented classes. Internal evaluation system which usually entails short class tests were replaced by viva-voce oriented system of evaluation and projects. IQAC instructed the teachers to make their classes more interactive and student centric. Audio visual presentations were used to provide experiential and participative learning process. These methodologies greatly helped the students in developing self-confidence. Students were given assignments which they read out in online classes and the teachers, in the process, suggested areas of improvement. Topics were chosen keeping in mind the areas of interest of the students. This enabled the students to participate in the decision-making process. Extra academic queries of the students were escalated to IQAC, Teacher-in-Charge in a prompt and transparent manner all of which developed a sense of belongingness in the students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college follows ICT enabled teaching in addition to the chalk and duster classroom education. Although the college has smart classrooms with fully equipped smart boards etc. and there are

multiple classrooms with pre-installed audio-visual teaching aids, none of these could be used in this academic session because of the Covid-19 pandemic. The institution is free wi-fi enabled but in these trying times we could not access it. However, since almost all the teachers have been provided with laptops, online classes were held using these times. In addition to extensive use of PPTs the teachers used video clippings, audio lectures and the like in their classes. Online reading materials were provided which immensely benefitted the students for advanced knowledge and practical learning. Study materials and soft copies of texts were also uploaded in the college website which could be accessed by the students in accordance with their requirements. The computer centre of the college could not be accessed but the crisis was mitigated to a good extent through interactive mode of instruction in online sessions.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

62

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

42

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

18

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

456

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college practices transparency and robust evaluation process in terms of frequency and variety. The admission is provided purely on merit basis and the admission list is made public along with students' score at the 12th level. Regular and continuous evaluation is made both on the college and university levels. The college follows the academic calendar provided by the university to conduct end-term examinations. Internal evaluations are conducted by the college based on decisions arrived at Academic and Examination Sub-Committees' meetings. In internal examinations, question papers are set by respective subject teachers and the results are displayed regularly. Interactions with students regarding the syllabus of internal assessments, marks distribution of the question paper are some of the mechanisms carried out in the college to maintain transparency in internal assessment. Corrected answer scripts are shown to the students so that they can identify their mistakes. The method has proved to be extremely helpful in developing interest of the students towards the course and generates a healthy competitive atmosphere in the class.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a Examination Sub-committee which is responsible for internal examinations in the college. The students are informed at the beginning of each semester regarding various components of the assessment procedures. The decisions of the Examination Sub-committee are intimated to the HODs who work accordingly to reduce any kind of chaos. The answer scripts are evaluated in time by the respective subject teachers and if needed scrutinized by the HODs. This mechanism establishes a transparent method in which zero grievances occur. The students are regularly informed regarding their marks scored in the examination on the departmental notice boards and are posted simultaneously in the whatsapp groups of the students. A strict attendance system is taken into consideration and marks are allotted as per the guidelines of the affiliating university. The percentage of attendance of each student are also notified to the students. Lastly the college has a Grievance Redressal Cell to negotiate grievances, if any, on behalf of the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme and course outcomes for all Programmes offered by the college are displayed on the college website in detail. At the beginning of each session, each department provides clear-cut ideas regarding the course outcomes offered by the institution during the initial classes. Students are specifically made aware of the Discipline Specific Elective courses, Skill Enhancement Courses and Generic Elective courses so that the students make effective choices and make the best utilization of the Programme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.jangipurcollege.in/webdata.php?c=84
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution is affiliated to the University of Kalyani and it offers courses which have been sanctioned by the university. The college offers undergraduate courses in Arts, Science and Commerce. These courses are implemented and follows the curriculum designed by the university.

It goes without saying that university examination is the key indicator of students' learning from a specific course. The institution records the results of university examinations to assess the Programme outcomes and course outcomes. Academic achievements of students in internal examinations are recorded and analyzed by the respective departments. The departments take into account the feedback of the students to obtain a clear idea of both the students' and the teachers' assimilation of the course

outcomes. Although the college is yet to come up with a comprehensive mechanism to track students' progression, the teachers often maintain contact with the passout students to understand how well the college has been able to instil the Programme and course outcomes in the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

856

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.jangipurcollege.in/working_folder/sss-2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

08

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

37

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

09

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension and outreach activities were curtailed in this academic session because of the Covid19 pandemic. In spite of this scenario, the Womens' Cell observed Women's Day to sensitize the stakeholders about gender equality through a webinar-cum-sensitization programme focusing on "Women in Leadership in a Covid-19 World." The Department of History in association with Mahatma Gandhi National Council of Rural Education, hosted a webinar on "Swachhta Action Plan" on 03.08.2021 which sensitized students on social issues. The NSS Unit of the college besides undertaking a Plantation Programme on 01.08.2020 and Campus Cleanliness Programme on 23.11.2020 organized a Covid Awareness Programme in the neighbourhood community on 24.09.2020 involving 75 volunteering students. Also, NSS organized a Face-Mask

Distribution Programme on 05.10.2020 involving 27 volunteers. The NCC undertook Puneet Sagar Abhiyan, observed World Environment Day & World Yoga Day, all of which impacted the students in a holistic way.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1467

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Jangipur College has a well maintained campus of 10,000 sq. m with basic compact facilities for students and teachers. Regarding learning resources the college has adequate space for fully computerized library and reading room, a well-equipped computer centre, smart classroom, multiple ICT enabled classrooms, laboratories, classrooms with green boards, well equipped conference room, and a boys' hostel. Support facilities include teachers' staff room, separate common room for girls and boys, and a cheap canteen for students and staff. The college provides safe drinking water with water purifiers installed at various corridors of the campus. There are two green generators, a garage and open parking space within the campus. The entire college is wi-fi enabled. The college also has a Day Care Centre and a Students' Union Room. The college also has a four storeyed Annex Building of 621.37 sq. metres, one kilometres away from the main campus in which ODL classes are held. The entire campus have multiple fire extinguishers to avoid fire related accidents.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution promotes various cultural activities, sports,

games (indoor as well as outdoor) and the like. Cultural activities are usually held in the smart classroom. There is an open stage within the campus where the college hosts events like Freshers' Welcome, Independence Day, Republic Day, College Foundation Day, International Mother Tongue Day and the like.

In order to enhance the need of physical well-being the college has a well equipped gymnasium and has a hired trainer as well. The college owns a playground 1.75 kilometres away from the main campus building where games and sports are regularly held. The Boys' Common Room and the Girls' Common Room have indoor games facilities including carrom and chess.

Utilizing the funds received from RUSA 2.0 Scheme, a purchase amounting to Rs. 11,72,962/- was made in this session to augment the gymnasium and equipment for games and sports.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

168

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library is the cornerstone of any academic institution and Jangipur College is no exception. The library of the college is fully computerized. It has fully automated KOHA software (version: 3.14) since 2015 (year of automation) that has upgraded the library management system of maintaining books and records a few notches higher. There are updated journals which are stocked and catalogued well. The Reading Room is large and well seated with separate rooms for the students as well as the staff that encourage them to spent a good amount of time browsing books and journals. Multiple computers are there for browsing books and journals and 1 photocopying machine is there in the library to facilitate the learning process of all. In 20-2021, utilizing RUSA 2.0 fund library hardware and software were upgraded. The upgradation includes UHF RFID Smart cards, UHF Integrated Reader/Staff station, Koha ILMS up-gradation and customization, D-space Repository software, Moodle E-Learning, MOPAC, KRC website etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-

B. Any 3 of the above

books Databases Remote access toe-resources	
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
0.105	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
26	
File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File
4.3 - IT Infrastructure	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	
Acknowledging the importance of technology in education, the institution has implemented latest IT infrastructure. ERP, version 17, e-Sundaram, is in use since 2017. The finance and accounting	

is, however, maintained using TallyERP 9. The salary of staff, both teaching and non-teaching are done through HRMS portal. All financial transactions with the vendors are done through PFMS and/or cheque. The college maintains a students' portal associated with the college website to handle admission and related transactions. The college is wi-fi enabled and the entire campus is under CCTV surveillance. Most of the departments have at least one ICT enabled classroom. The smart classroom apart from being ICT enabled also has an interactive board. The conference room of the college is also audio-visually equipped. The computer centre of the college has desktops, printers and other peripherals of high configuration. Most of the departments have multiple desktops of their own. Almost all teachers of the college have been provided with laptops as a teaching aid and also for research purposes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

172

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic

support facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

07

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has well established systems and procedures for maintaining and utilizing physical, academic and support facilities. There are different sub-committees and cells like Finance committee, Academic Sub-committee, Building Sub-committee, Purchase Sub-committee, Admission Sub-committee, Examination Sub-committee, Womens' Cell and Equal Opportunity Centre and the like which monitors these facilities. The head of the departments usually forward their requirements regarding purchase and or maintenance to the relevant sub-committees which then finalizes the process of purchase/maintenance and advances the suggestions to the Teacher-in-Charge. Thereupon, the Governing Body of the college advances its recommendations to the Teacher-in-Charge. Work orders to vendors are thereafter issued. However, repair or maintenance works involving a petty amount are immediately taken care of by the Teacher-in-Charge himself. Most of the electrical equipments used in the college are either under annual maintenance contracts or are periodically checked and maintained by competent technicians. Safety measures in the laboratories are strictly implemented in the science departments. The teachers along with the laboratory attendants keep records of maintenance of the lab equipments and the institution ensures that all the equipments are periodically calibrated. The maintenance of the library is entrusted upon the librarian and the support staff. For maintenance of hardware/software authorized vendors are counted on. The Canteen Sub-committee keeps a check on quality of food and hygiene of the canteen.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
6290	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	E. none of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

147

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

16

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The apex body of an affiliated college like ours is the Governing Body in which it is mandatory to incorporate students' representation. The General Secretary of the Students' Union officiates in the Governing Body on behalf of the students' community. However, since there has been no students' election in the state, the post presently remains vacant. Despite the absence of the Students' Union, activities which otherwise are entrusted on the students are carried out by the teachers involving a body of interested students. Activities like the Annual Sports, publication of the college annual magazine - 'Probaho'- etc. are

done by the students but under the supervision and guidance of the teachers. The NSS unit of the college, however, ensures participation of student volunteers in a relatively more expansive way. Despite the Covid-19 pandemic, the NSS unit undertook various programmes in which participation of students are noteworthy. It should also be mentioned here that the departmental wall magazines are always conceived, designed and put up by the students of the respective departments exclusively.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The IQAC had planned to form and register the Alumni Association of the college but as we were caught in the midst of the Covid-19 pandemic, the vision could not be materialized. All educational institutions were shut down due to this sudden medical emergency. However, all the departments of the institution maintained contact with their former students and unregistered, departmental alumni

exist in Jangipur College. The Alumni Association of Jangipur College is in the process of registration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution has a pyramidal administrative structure with the Governing Body at the apex comprising of nominated members from the Government of West Bengal, affiliating university nominee, Teacher-in-Charge, representatives of the teaching community and the non-teaching community. The Teacher-in-Charge is the academic and administrative head of the institution. At the strategic level, the Teacher-in-Charge, Governing Body, IQAC and various sub-committees engage in defining the policies and procedures, framing guidelines and rules and regulations pertaining to academic and administrative development.

At the commencement of each session, the GB deliberates on academic, infrastructural, environmental, student welfare policies keeping in view the analysis of the students' feedback done by IQAC and the recommendations of the various sub-committees. For example, admission procedure was conducted in accordance with intake capacity and governmental policies of reservation. A complete schedule for online admission was displayed on the college website at every phase of admission in order to maintain fairness and transparency. The entire process of students' admission was handled by the Admission Sub-committee. The college also encourages participation of the teachers in the decision making bodies of the institution. The policies and methods of

implementation as formulated by IQAC, ratified by the GB are subsequently implemented by the teachers effectively.

File Description	Documents
Paste link for additional information	https://www.jangipurcollege.in/webdata.php?c=55
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college administration has a practice of decentralized and participative management. The various sub-committees, cells, and Teachers' Council are significant instances of decentralization.

Case Study 1: The faculty strength of the Department of Chemistry was augmented through the appointment of one Assistant Teacher against a substantive vacancy on 03.09.2020. IQAC took initiative to arrange the necessary documents required to place the institution's requisition to the West Bengal College Service Commission. The institution acknowledging the need for improving the teacher-student ratio undertook the process of inducting 21 State Aided College Teachers in various subjects following the directive of Government of West Bengal vide Memo No. ED-95/c7067/2020 dated 24/06/2020. These 21 SACT teachers were issued appointment letters by the college on 15. 07. 2020.

Case Study 2: CAS of 07 Teachers were undertaken by IQAC and all the 07 teachers were successful in advancing their careers. Their pay fixations were also done under the aegis of IQAC vide GO No. 83-C, Dated: 12.05.2021.

These are evidently cases of participative management in which the principle of decentralization was judiciously followed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

RUSA 2.0 fund was received in 2019-2020. From this fund, in 2020-2021, under the aegis of IQAC, the following expenditures were done in support of deployment of strategic plans:

1. Upgradation of Library infrastructure (Hardware and Software):
Rs. 11,72,926.00

2. Purchase of Laptops, Desktops, Projectors, Sound Systems, other related peripherals to enhance ICT: Rs. 28,31,416.00

3. Purchase of Sports and Gymnasium Equipment: Rs. 11,72,926.00

Total Expenditure incurred in this session to deploy strategic plans is: Rs. 51,77,268.00

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college devises the policy measures and delineates the plan of action in a decentralized way with various institutional bodies. The decision-making process by various institutional bodies is democratic. Major institutional goals relating to the academic, administrative and financial issues are met successfully by the Governing Body. The college has taken continuous efforts to abide by the rules and regulations as framed vide West Bengal Act VII, 2017 and related Uniform Leave Rules as well the Statute of the affiliating University.

The strategem of the Governing Body has been path-breaking in accentuating academic and administrative works. Despite the long shadow of the Covid-19 pandemic and hindrances caused by such a medical emergency of gargantuan proportions, work was never stalled as one Assistant Professor and 21 SACT teachers were inducted during this phase. This portrays the efficacy of the functioning of the various institutional bodies. RUSA 2.0 fund

utilization has been ongoing even during this period despite the disruptions of the pandemic especially in the spheres of building construction and purchase of IT peripherals. etc.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.jangipurcollege.in/working_folder/organogram.jpg
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution has effective welfare measures for teaching and non-teaching staff. Teaching and non-teaching staff can be sanctioned loans at a nominal rate of interest from Jangipur College Credit Co-operative Society and also from Provident Fund. In this academic session there was a disbursement of Rs 3,16,000/- to four non-teaching staff from Provident Fund.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution practices Performance Appraisal System for teaching and non-teaching staff in a number of ways:

1. Teaching faculty is appraised through the feedbacks of the

students which are analyzed by the respective departments as well as the IQAC. Corrective measures, if any, are subsequently adopted.

2. Teaching staff require to go through Performance Based Appraisal System of the Government of West Bengal for their career advancement. They are evaluated both by IQAC and nominees of the affiliating university and the Directorate of Public Instructions, the Government of West Bengal. Only when a teacher meets the requisite Academic Performance Index score is granted career advancement. In this session 7 teachers of the institution underwent through this process to receive their career advancement benefits. IQAC also helped to ensure the joining of a whole-time teacher in Chemistry from the College Service Commission besides facilitating the appointment of 21 SACT Teachers after a meticulous check of their eligibility parameters.

3. For the non-teaching staff there is the system of Modified Career Advancement Scheme (MCAS) devised by the Government of West Bengal and followed by the institution. In this session one non-teaching staff is preparing to meet the screening committee of MCAS under the supervision of IQAC and two other non-teaching staff are in the process of being promoted to higher cadre under the aegis of IQAC.

However, the Governing Body, the Teacher-in-Charge and the IQAC keep a constant tab on teaching and non-teaching staff and there is a zero tolerance of quality compromise in Jangipur College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college follows a distinct mechanism for internal and external audit to ensure transparency in financial matters. To record the details of financial transactions, the institution relies upon

Tally. EPR 9. Since the college is free from cash transactions, records of transactions are digitally maintained. The daily entries in the cash book are checked and ratified by the Bursar of the college and are subsequently validated by the Teacher-in-Charge, the Drawing and Disbursing Officer of the institution. Regarding the utilization of RUSA 2.0 funds the institution follows the Public Financial Management System.

The Government of West Bengal appoints statutory auditor to audit the accounts and finance of the college. But because of the ongoing Covid-19 pandemic, financial audit for this academic session could not be accomplished as the name of the external auditor has not yet been received from the DPI, Higher Education department, the Government of West Bengal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution usually receives funds from the State Govt., UGC, NSS and NCC. Apart from funds received from RUSA 2.0 Scheme, in this session no other funds were received. The college has separate bank accounts for receiving various funds and all transactions are monitored under the supervision of the Teacher-in-

Charge of the college.

Under RUSA 2.0 the institution in 2019-20 had received Rs 1,50,00,000/-. In this session apart from continuing with the construction of 6 classrooms on the 2nd floor of the Kala Bhawan, augmentation was done in ICT, games and sports and gymnasium of the college. The library of the college was also enhanced through the incorporation of various hardwares and softwares. The cumulative expenditure in this regard amounts to Rs 51,77, 268/-.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The major practices which have been institutionalized as a result of IQAC initiatives are as follows:

1. IQAC specified areas in which the funds received from RUSA 2.0 Scheme could be best utilized. 3 areas which IQAC suggested are 1) completion of the ongoing classroom construction works in the college 2) purchase of 04 laptops, 17 desktops and related peripherals and hardwares and softwares for the library 3) and finally, augmentation of games and sports and gymnasium facilities.

2. IQAC urged upon the teachers to continue online teaching using PPTs, audio-visual clippings etc. to make the teaching-learning process comprehensive. Teachers were also encouraged to post e-notes and supplementary readings in the respective whatsapp groups of the students

3. In order to diversify the teaching-learning process, various departments organized webinars, extension lectures and the like. In this session the college organized 05 International and National webinars. The Department of English organized two extension lectures on specific topics of CBCS syllabus.

4. The Women's Cell observed women's day focusing on 'Women in Leadership in a Covid-19 World.'

5. The Deptt. of History organized 3 workshops for the teaching staff on topics ranging from online evaluation system to tourism in India.
6. NSS undertook programmes like 'Covid Awareness', and 'Mask Distribution.'
7. NCC observed World Yoga Day and undertook Puneet Sagar Abhiyan
8. IQAC took initiative to accomplish the CAS of 7 teachers, appointment of 21 SACT teachers and 1 whole-time teacher in Chemistry.

File Description	Documents
Paste link for additional information	http://jangipurcollege.in/working_folder/Quality_Initiatives_Action_Taken_Report_20-21.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Review of Teaching-Learning Process

The IQAC practices the analysis of feedback of the students on curriculum and teaching-learning process. It has also received feedback from the teachers and the employers. The collected feedbacks have been analyzed and forwarded to the competent authorities for approval and further action. Every department in their respective meetings discuss aspects like syllabus distribution, teaching methodologies, use of ICT and extension activities all of which are done under the aegis of IQAC.

Accordingly, IQAC has recommended :

1. At least two classes per week per teacher using ICT for each Honours and at least one class per week per teacher using ICT for each Programme course.
2. Viva-voce system of evaluation.
3. Project works for relevant departments and

4. Webinars, extension lectures, invited talks to diversify the teaching-learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Since the institution was under lockdown during this entire session the usual initiatives for gender sensitization could not be physically implemented. The pandemic affected students, teachers and their family members and hence offline programmes could not be undertaken.

The college caters to first generation learners from minority community and hence emphasis on safety, security and sensitization

is of utmost importance. The following important numbers have been shared with the students;

West Bengal Women's Commission

E-mail : wbcw.org@gmail.com

Website: <https://www.wbcw.co.in/>

033-23595609

033-23210154

Swayam, West Bengal NGO

<https://www.swayam.info/>

033-24863367/3368/3357

West Bengal Commission for Protection of Child Rights (WBCPCR)

(Childmarriages and trafficking)

9830056006, 9836078780

Whatsapp: 9836300300

Under the aegis of IQAC, the Women's Cell of the college organized an online webinar-cum-sensitization programme to observe Women's Day focusing on Women in Leadership in a Covid-19 World in which 136 students participated.

For safety and security the college has installed CCTVs in the entire campus. Besides Govt. appointed guards, the college has hired guards from non-govt. agencies to enhance the safety of the college. The college has a separate common room for girls and also a Day Care Centre for the ailing girl students. Both NSS and NCC has a sizeable number of girls who are never subjected to gender bias.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
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File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management
--

The college has a well chalked out solid waste management collection and disposable system. The institution has separate waste collection bins marked for degradable and non-degradable wastes and in different colours. NSS runs awareness drives at the beginning of each academic year to inform the students about the principle for differentiating the waste into degradable and non-degradable categories. There are separate waste collection bins in each floor for degradable and non-degradable garbage and at the end of the day the bins are emptied in the larger containers in the ground floor. Each morning these containers are emptied in the nearby Jangipur Municipality's waste collection vat.

The college is constructing appropriate pits for rainwater harvesting.

The college is also in the process of contracting appropriate agencies for the disposal of e-waste.

All computers and laptops of the college have updated Quick Heal softwares to keep the products free from e-junk.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and

E. None of the above

energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has a diverse student background, mostly belonging to the minority community who come from various parts of West Bengal apart from various corners of Murshidabad district. These students are usually first generation learners who speak various languages like Bengali, Hindi and Arabic. A considerable number of students come from migrant families. The college spurs the development of an inclusive environment that welcome students from various socio-economic, communal, cultural and regional backdrops.

The following steps have been taken in 2020-21 towards this end:

1. The institution is contemplating publishing of a college magazine entitled 'Probaho.' As soon as the campus re-opens the college will take up publishing of the same.
2. Saraswati Puja is celebrated as a day earmarked for the worship of the deity of learning and all students participate in adorning the entire college and teachers and students together participate with fervour.
3. The college celebrated the International Mother Language Day in online mode due to the ongoing pandemic.
4. The institution observes Teacher's Day every year with a lot of aplomb.
5. The college observes a flag-hoisting ceremony on Independence Day every year.
6. The institution also observes Republic Day every year.
7. The College Foundation Day is observed on 1st August every year.
8. Eid is usually celebrated every year in the College Boy's Hostel.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college seeks to sensitize all staff including students and employees to various constitutional obligations and social responsibilities. To fulfil this, it carries out various activities for inculcating constitutional values and obligations.

1. The Equal Opportunity Centre of the college conducts workshop for the students of the non-creamy layered sections of society. However, due to the ongoing pandemic guidelines regarding positive discrimination were provided to the students through whatsapp groups from time to time.

2. The NSS and the NCC take special care to observe 26th January and 15th August and other dates of national importance. A few events like Covid Awareness and Mask Distribution and Puneet Sagar Abhiyan were undertaken.

3. Values regarding gender equity are negotiated through the activities of the Women's Cell. This session an online event was organized focusing on 'Women in Leadership in a Covid-19 World.'

4. The 5-Days national webinar entitled 'Prasanga Rabindranath' was organized which catered to academic interests as well as helped to promote the values of constitutional obligations. A 7 days' International webinar on 'Revisiting History of India' explored various readings of history and prompted the audience to look beneath and beyond the conventional interpretations of history.

5. The college also hosted a one day's national webinar entitled "Modern Era of Scientific Research and Medical Ethics to Combat Corona Pandemic" which promoted the values of social responsibilities during these distressful times of pandemic.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,

D. Any 1 of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The following commemorative days, events and festivals were observed by the institution in this academic year.

1. The college observed Independence Day on 15th August
2. Teacher's Day - 5th September
3. Netaji Subhash Chandra Bose's birthday -- 23rd January
4. Vasant Panchami was celebrated on 16th February
5. International Women's Day was celebrated on 8th March
6. National Yoga Day on 21st June

Several other events which usually the college observes with aplomb could not be organized because of the ongoing Covid-19 pandemic.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The following are the two best practices:

1.

Title: Curriculum-based and Value-based E-education through Webinars and Extension Lectures

Objective: Conversations on developing new-age teaching pedagogies and e-learning

Context: Curriculum and valued-based e-education could be implemented through special skill development and holistic education.

Practice: National level webinar on "Prasanga Rabindranath" from 16.07.20 to 20.7.20; National level webinar on Modern Era of Scientific Research and Medical Ethics to Combat Corona Pandemic" on 28.07.20 & two extension lectures on 20.09.20 and 27.06.21.

Evidence of Success: Students imbibed ethics of life skills.

Problems Encountered and Resources Required: Constant technical glitches but overall response was positive.

2.

Title: Choose to Challenge Inequity in Leadership of Women in a Covid-19 World.

Objective: It is necessary to be aware of women's leadership roles even in critical times.

Context: Under-represented women are to be given focus in decision-making.

Practice: Motivational talk was organized on 08.03.21 by Women's Cell. Speaker was Dr. Suparna Bhattacharya, Associate Professor, Deptt. of Eng., Calcutta Girls' College.

Evidence of Success: The students interacted well with the speaker. Response was high and 90% students expressed their eagerness about such programmes in future.

Problems Encountered and Resources Required: Wi-fi and data connectivity required enhancement.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Education and self-reliance for women belonging primarily to less privileged community.

Though a co-educational institution, the percentage of girl students is 56.42 in 2020-21. These students mostly come from underprivileged and minority communities. Hence the college becomes a distinctive corridor space for such young women who receive encouragement, guidance and support in their pursuit of higher education. The institution has a Women's Cell and an Equal Opportunity Centre which make these students aware about their opportunities and rights towards a life of self-reliance. Even during this pandemic, the institution hosted events which primarily focused on the diverse needs of girl students. Both NSS and NCC have a sizeable percentage of active volunteers and cadets respectively.

IQAC has been emphasizing the following objectives:

1. Financial aid mainly through the Kanyashree Scheme of the Govt. of West Bengal- we had 3460 beneficiaries and the amount disbursed is Rs 20,56,000/-
2. The Women's Cell organized an interactive motivational talk on leadership of women in these trying times.
3. The Equal Opportunity Centre and the Women's Cell constantly shared helpline numbers of organizations like West Bengal Women's Commission, Swayam--West Bengal and West Bengal Commission for Protection of Child Rights besides offering counseling.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The following are the plan of action for the next academic year:

1. National and international level webinars. Continuation of extension lectures.
2. Prioritizing gender related issues in extension/ outreach involving NSS, NCC, Women's Cell, Equal Opportunity Centre and the like.
3. Completion of classroom construction work in the Kala Bhawan utilizing RUSA 2.0 fund.
4. Online/offline workshop on performative arts.
5. CAS of 4 teachers and promotion of 2 non-teaching staff and MCAS of 1 non-teaching staff.
6. Socio-psychological workshop to explore ways of combatting the debacle of lockdown and if the campus re-opens arranging a Covid Vaccination Drive in the institution.
7. To initiate the preparation for Green Audit if the campus reopens.
8. To continue the utilization of RUSA 2.0 fund as per the stipulated guidelines.